



SCHOOLS FORUM

TUESDAY, 16TH JANUARY, 2018

At 2.30 pm

in the

COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD,

SUPPLEMENTARY AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
8.	<u>CENTRALLY RETAINED BUDGETS 2018/19</u> To consider the report.	3 - 8
9.	<u>DEDICATED SCHOOLS GRANT INDICATIVE SETTLEMENT 2018/19</u> To consider the report.	9 - 16

This page is intentionally left blank

ROYAL BOROUGH OF WINDSOR & MAIDENHEAD SCHOOLS FORUM

Date:	16 th January 2018	AGENDA ITEM: 8
Title:	Centrally Retained Budgets 2018/19	
Responsible officer:	Kevin McDaniel, Director of Children’s Services	
Contact officer:	James Norris, Head of Finance (RBWM) Achieving for Children	Email: James.norris@achievingforchildren.org.uk

1 SUMMARY

- 1.1 This paper summarises RBWM’s proposed schools budget allocation and the schools block central budgets.

2 RECOMMENDATIONS

- 2.1 Schools Forum is asked to approve the central commitments and de delegated allocations detailed in this report.

3 BACKGROUND

- 3.1 De-delegation is the mechanism by which maintained schools pool some of their delegated budget in order to benefit from specific services that could be provided centrally in a more efficient, targeted way and at less risk to individual schools.
- 3.2 As in previous years, any decisions made to de-delegate funding in 2018/19 relate to that year only, so new decisions are required for the coming financial year to ‘de-delegate’ funding for those services prescribed by the EFA. Annex 1 sets out the Schools Forum Powers and Responsibilities for de delegated and central lines
- 3.3 Schools forum members for primary maintained schools and secondary maintained schools must decide separately for each phase whether the service should be provided centrally. The decision is binding on all maintained mainstream schools in that phase. The proposed charging basis and rates are reflected in tables 1 & 2.

Table 1: Primary schools de-delegated services

De-delegated services 2018/19	Charging Basis	2017/18 Rate	2017/18 Total £000	2018/19 Rate	2018/19 Total £000
Contingencies including schools in financial difficulties and deficits of closing schools	Per pupil	£15	£121	£15	£115
Behaviour support services	Per IDACI pupil	£50	£53	£50	£53
Staff costs supply cover (e.g. maternity, long term sick, trade union and public duties, suspended staff reimbursement)	Per pupil	£25	£201	£25	£192

Table 2: Secondary schools de-delegated services

De-delegated services	Charging Basis	2017/18 Rate	2017/18 Total £000	2018/19 Rate	2018/19 Total £000
Contingencies including schools in financial difficulties and deficits of closing schools	Per pupil	n/a	n/a	n/a	n/a
Behaviour support services	Per IDACI pupil	n/a	n/a	n/a	n/a
Staff costs supply cover (e.g. maternity, long term sick, trade union and public duties, suspended staff reimbursement)	Per pupil	£25	£15	£25	£14

3.4 Schools forum members for primary maintained schools and secondary maintained schools are asked to vote separately for each phase on the de-delegation arrangements as set out above. Annex 2 provides information on the services provided centrally.

4 CENTRAL SCHOOLS EXPENDITURE

4.1 RBWM has received a central block funding allocation of £1,142,000 for the financial year 2018/19. Detailed breakdown of all central line costs will be sent to Schools Forum after the S251 Budget statement has been completed.

4.2 In addition to the Central block, up to 5% (equates to £510,600 for 2018/19) of the Early Years block may be retained for centrally use in 2018/19, part of which requires Schools Forum approval. This funding allocation is recorded on line 1.3.1 of the S251 budget statement and forms part of table 3 below.

4.3 The growth Fund and falling rolls budget lines for 2018/19 onwards now form part of the Schools Block and are no longer categorised as central spend within the DSG. The Indicative Schools Growth Fund budget has been set at £402,100 and formed part of the recent consultation with schools. The falling rolls fund is budget is to be finalised under a separate Schools Forum Agenda item.

4.4 The Table below sets out RBWM's proposals for planned central expenditure including Early Years Central spend for 2018/19. This is where Schools Forum approval is required.

Table 3 : Central Expenditure - requiring Schools Forum approval

EFA limitations	S251 line	Expenditure budget	2017/18 Budget £000	2018/19 Proposal £000	Movement £000
No SF approval required (for information only)		Central School licenses negotiated by the DfE	98	109	11
SF approval required, no increases or new commitments	1.4.1	Combined services budgets	268	268	0
SF approval required, no increases allowed	1.4.2	Admissions	277	277	0
	1.4.3	Schools Forum	31	31	0
SF approval required	1.4.8	Fees for pupils without SEN	110	110	0
		Remission of boarding fees	0	0	0
SF Approval Required	1.3.1	EY Central for Under 5's	193	193	0
	1.3.1	Early Years – in year allocations to providers	30	30	0
Total			1,007	1,018	11

Combined services budgets

4.5 Combined services budgets are where the schools forum agreed prior to April 2013 a contribution from the schools budget to services which would otherwise be funded from other sources. Schools Forum approved the use of £268,000 of Schools Block funding for 2017/18 to support expenditure on the services set out in table 4. There are no new commitments or increases in budget for 2018/19.

Table 4: Combined services budgets 2018/19

Service	£000	Description of services provided
Discretionary education psychology services	104	Expenditure on non statutory services to provide all schools with a link EP, three Planning and Review meetings per year, availability for telephone consultations and email support as required.
Information, advice and support for parents	60	Expenditure on impartial information, advice and support services for children and young people with special educational needs and/or disabilities, and their parents.
Early Help advisors in schools	104	Expenditure on early intervention social care support for pupils in school, to provide a link worker for telephone consultations and email support as required.
Total Combined Services	268	

Transfer of Retained Duties Education Services Grant into the Schools Block

- 4.6 The DSG now includes £315,000 previously paid to the Council as the retained duties element of the education services grant (ESG). This grant previously supported statutory services provided centrally on behalf of all schools, including:
- Education welfare services (prosecution of parents for non-attendance; tracking children missing from education; and issues relating to child employment).
 - Asset management (capital programme planning and functions relating to academy leases)
 - Statutory and regulatory duties – (including finance, HR and legal functions and the strategic planning of children’s services).
- 4.7 In October 2016, Schools Forum gave their approval to retain £315,000 to pay for the services that were previously funded by the retained duties element of ESG.

Table 5: Retained duties funded by ESG 2018/19

Retained Duties	£000
Education Welfare services	83
Capital planning	86
Statutory and regulatory duties	146
Total Retained duties funded by ESG	315

Schools Forum Powers and Responsibilities –de delegated and central lines

Approval required	Services covered (and funding block)
Schools Forum reps decide for each phase	De Delegated Budget lines .
Schools forum approval is required for each line	<ul style="list-style-type: none"> • early years block provision • remission of boarding fees at maintained schools and academies • places in independent schools for non-SEN pupils • services previously funded by the retained rate of the ESG.
Schools forum approval is required for each line..	<ul style="list-style-type: none"> • admissions • servicing of schools forum
Schools forum approval is required for each line. No new commitments can be entered into.	<ul style="list-style-type: none"> • contribution to combined budgets – this is where the schools forum agreed prior to April 2013 a contribution from the schools budget to services which would otherwise be funded from other sources. • existing termination of employment costs (costs for specific individuals must have been approved prior to April 2013 so no new redundancy costs can be charged).
Schools forum approval is required for each line including approval of the criteria for allocating funds to schools.	<ul style="list-style-type: none"> • funding for significant pre/16 pupil growth, including new schools set up to meet basic need, whether maintained or academy • funding for good or outstanding schools with falling rolls where growth in pupil numbers is expected within three years.

2018/19 DSG allocation

Behaviour Support	<p>Funding to cover central Behaviour Support Team providing support to young people, as well as helping schools manage behaviour more effectively:</p> <ul style="list-style-type: none"> • Providing 1:1 support for children and young people. • Observation and assessments as appropriate. • Advice and training to families and schools. • Evidence-based programmes for groups of pupils, such as Nurture groups, 'Friends for Life'. • Transition and anti-bullying programmes for vulnerable groups and whole class level. • Support to develop strategies to manage difficult behaviour. • Regular monitoring and support for ELSAs. • Promoting the social and emotional skills that underpin effective learning. 	<ul style="list-style-type: none"> • Positive change for children and young people. • Bespoke training. • Dissemination of effective practice across schools. • The ability to manage resources on a needs basis and to respond to the individual needs of a school at short notice. • Ability to flexibly support staff in the workplace. • Expertise in understanding of the social and emotional aspects of emotional or challenging behaviour. • Suitably qualified and experienced staff available on a needs basis. • Responsive and supportive service.
Maternity Cover / Trade Union Duties	<p>Funding for eligible staff costs when there is an absence from school for official reasons. The main areas are: maternity, trade union duties, magistrates and jury service. Schools need to ensure sufficient staff are in place to meet their responsibilities. The incidence of these costs tends to be uneven, by year and by school.</p> <p>Allocations to schools under the 'suspended staff' policy.</p>	<p>Main benefits include:</p> <ul style="list-style-type: none"> • Schools pick up the costs for cover only, LA funds cost of substantive post. • Schools avoid double costs of substantive post and supply cover • scheme shares risk, eliminates unpredictability, and helps financial management.

ROYAL BOROUGH OF WINDSOR & MAIDENHEAD SCHOOLS FORUM

Date:	16th January 2018	AGENDA ITEM: 9
Title:	Dedicated Schools Grant Indicative Settlement 2018/19	
Responsible officer:	Kevin McDaniel, Director of Children's Services	
Contact officer:	James Norris, Head of Finance (RBWM) Achieving for Children	Email: James.norris@achievingforchildren.org.uk

1 SUMMARY

- 1.1 This paper provides information about RBWM's 2018/19 indicative Dedicated Schools Grant (DSG) settlement announced on 19th December 2017.
- 1.2 The settlement confirms that RBWM's indicative gross DSG allocation for the financial year 2018/19 (including funding for academies) is £114,184,000, an increase of £1,204,000 compared with the 2018/19 provisional settlement sent to Local Authorities in September 2017. This increase relates to:
- additional Schools block grant generated by a net increase of pupils aged 4-16 £916,000
 - additional funding for the early years block (EY) allocation to reflect changes in the governments estimate for the implementation of the 30 hours. This provisional allocation for EY is based on January 2017 numbers and will be updated following the January 2018 Census £275,000
 - increase in the Central Block (CSSB) £9,000
 - adjustments to the high needs block allocation, due to a net change in the October Census count. The High Needs Block and the deductions element will not be updated until March 2018 £4,000
- 1.3 In comparison to 2017/18 the settlement for 2018/19 confirms an increase of £3,644,000. This increase relates to:
- the introduction of National funding formula and changes in resource unit block funding £1,572,000.
 - increase in pupil numbers in Schools (pre 16) £916,000.
 - increase in pupil numbers in Early Years funding blocks £931,000.
 - increase in High Needs formula funding of £238,000.
 - decrease in the Central block formula funding £13,000
- 1.4 Plans for allocating funding across expenditure budgets will be shared with Schools Forum in March 2018.

2 RECOMMENDATIONS

- 2.1 Schools Forum is asked to note and to comment on the contents of the paper.

3 BACKGROUND

- 3.1 On 19th December 2017, the EFA published the indicative 2018/19 settlement giving details of each Local Authority's (LA) 2018/19 DSG allocation. This paper describes RBWM's 2018/19 block allocations:
- **Schools Block** – figures are based on October 2017 pupils aged 4-16 multiplied by the new school block units of funding. RBWM Primary rate of £3,881.33 and the Secondary rate of £5,023.29. In addition to the pupil funding element, each LA receives a set payment towards 'growth, premises and mobility' factors, based on RBWM's submitted 2017/18 growth fund and formula allocations for premises and mobility factors. For RBWM the 2018/19 allocation is £1,240,000.
 - **Early Years Block** – covering the three and four year old free entitlement based per pupil rate per hour £5.00, two year old funding based on per pupil rate of £5.88, and a provisional allocation of the early years pupil premium. The Early Years allocation in the December 2017 settlement is based on January 2017 pupils, but the 2018/19 allocation will be updated for January 2018 Census numbers and then reset in year for the January 2018 (5/12ths) and January 2019 (7/12ths).
 - **High Needs Block** – The recent settlement and the provision allocations sent out in the autumn term do not incorporate the latest allocations to colleges and academies. The updated figures are due to be sent to Local Authorities in March 2018.
- 3.2 From 2018/19 onwards LAs have limited powers to move funding between the DSG blocks. Block movements from the schools block and central spend budget lines; require the agreement of Schools Forum. A paper detailing the proposed central spend elements of the DSG will be shared with Schools Forum members in January 2018.
- 3.3 The EFA have recently issued the October 2017 datasets which have been used to populate the 2018/19 School funding formula. The final version of RBWM's 2018/19 formula will be submitted to the EFA on 19th January 2018.

4 SUMMARY OF DSG FUNDING 2018/19

- 4.1 RBWM's indicative DSG allocation for 2018/19 including funding for academies is £114,184,000, an increase of £3,644,000 compared with the 2017/18 DSG gross settlement of £110,540,000. The EFA block realignment exercise reflected the introduction of the central block, the changes to the funding of resource units and the movements of central items from the original blocks (ii). The breakdown of the indicative DSG is detailed below :

Table 1: DSG Indicative Settlement 2018/19 (including academies)

Block	2018/19 £000	Schools £000	Central £000	Early Years £000	High Needs £000
Schools	84,100	84,100			
Central (new Block)	1,142		1,142		
EY 3 & 4 Year olds	7,412			7,412	
EY additional hours (working parents)	2,159			2,159	
EY 2 year olds	585			585	
EY Pupil Premium	38			38	
Disability Fund	18			18	
High Needs	18,730				18,730
2018/19 Gross DSG (i)	114,184	84,100	1,142	10,212	18,730
2017/18 Final in year notification	110,540	83,200	N/A	9,281	18,060
2017/18 revised & rebased DSG (ii)	110,540	81,612	1,155	9,281	18,492
2017/18 revised base to 2018/19 Movement (i-II)	3,644	2,488	(13)	931	238

5 SCHOOLS BLOCK

- 5.1 For 2018/19 the government announced significant changes to the Schools block funding and guidance. In 2018/19 and 2019/20 the national formula will set the notional allocations for each school, which are aggregated and used to calculate the total schools block to be received by each local authority as a provisional allocation, which is then updated to reflect the actual October pupil count.
- 5.2 For the financial years 2018/19 and 2019/20 each local authority will determine the final funding allocations to schools through a local formula (including growing free schools), along with the schools annual growth fund, falling rolls fund and any agreed movement to the high needs block.
- 5.3 School pupil numbers on roll (NOR) including academies and free schools for 2017/18 and 2018/19 are set out in table 2. The year on year increase is 206 pupils, 1.09%.

Table 2: Pupil numbers (including academies and free schools)

Sector	2017/18 NOR	2018/19 NOR	Movement NOR
Primary	11,206	11,310	104
Secondary	7,653	7,755	102
Total NOR	18,859	19,065	206

The NOR funding for the Schools Block now includes pupils attending resource units.

5.4 RBWM's Schools Block funding for 2018/19:

- Primary £3,881.33 per pupil
- Secondary £5,023.29 per pupil
- Flat funding allocation of £1,246,000

5.5 The majority of the additional grant will be needed to fund the impact of the increase on individual school budget shares as determined by the funding formula, the agreed block movement of 0.5%, the schools growth fund and any agreed retained grant for the creation of a falling rolls fund for 2018/19.

5.6 Initial formula funding shares will be allocated based on the consultation model no2 and adjusted to fully allocate school block funds remaining after meeting the commitments referred to in 5.5.

6 EARLY YEARS BLOCK

6.1 RBWM's initial allocation for the early years block is estimated at £10,212,000. This will be updated in the summer of 2018, to reflect the spring term Census. The Early Years Block allocation is set out in table3.

Table 3: Early Years Block allocation 2018/19

	Indicative 2018/19 £m
EY entitlement for the three and four year olds	9.589
Participation funding for disadvantaged two year olds	0.585
Early Years Pupil Premium	0.038
Total Early Years Block	10.212

Three and four year olds

6.2 The rate per pupil remains the same as in 2017/18 at £5.00 an hour. Initially, this has been multiplied by the January 2017 pupil numbers from the early year's census and school census to produce an indicative allocation, to which the EFA have added an estimate for the additional entitlement of working parents. But the final allocation for three and four year olds for 2018/19 will be further updated and based on 5/12 x January 2018 pupil numbers plus 7/12 x January 2019 pupil numbers. The finalised allocation for 3 and 4 year olds will not be known until July 2018.

Funding for disadvantaged two year olds

- 6.3 The rate per child for disadvantaged two-year-olds will be the same in 2017/18 at £5.88 per hour. Initially, this has been multiplied by participation numbers from the January 2017 early years census and school census. As with 3 and 4 year old funding, the EFA will announce funding allocations for two year olds in July 2018. These will be based on the number of eligible children participating in early education as recorded in the January 2018 census. The allocations will be further updated in July 2018, based on 5/12ths of the January 2018 participation numbers and 7/12ths of the January 2019 numbers.

Early Years Pupil Premium (EYPP)

- 6.4 The early years pupil premium indicative funding will be the same as for 2017/18, at £37,000.
- 6.5 The EYPP provides additional funding of 53p per hour for children whose parents are in receipt of certain benefits, details of which can be found on the EFA and RBWM website. In addition the DSG funding has allocated a further £40,000 to EYPP budget to provide training and support to providers.

7 HIGH NEEDS AND CENTRAL BLOCK

- 7.1 For 2018/19 the EFA introduced a formula to calculate the block funding for the new central block and the High needs block. The provisional block allocations are included in table 1 of this report. The final High Needs block allocations will be sent to each local authority in March 2018. A further report will be sent to Schools Forum members once the update funding allocations are made available.
- 7.2 The provisional gross high needs block allocation for RBWM is £18,730,000. This figure excludes funding to be transferred to Colleges and Academies. In 2017/18 the total transfer totalled £1,050,000.
- 7.3 The Central Block allocation to RBWM has been set at £1,142,000. The new block is allocated on a per pupil rate and historic commitments, as per the September 2017 announcement by the EFA. The historic commitment element of the RBWM Central block totals £268,000 as shown in table 4.

Table 4 Combined services budgets 2018/19

Service	£000	Description of services provided
Discretionary education psychology services	104	Expenditure on non statutory services to provide all schools with a link EP, three Planning and Review meetings per year, availability for telephone consultations and email support as required.
Information, advice and support for parents	60	Expenditure on impartial information, advice and support services for children and young people with special educational needs and/or disabilities, and their parents.
Early Help advisors in schools	104	Expenditure on early intervention social care support for pupils in school, to provide a link worker for telephone consultations and email support as required.
Total Combined Services	268	

8 OTHER SOURCES OF FUNDING

Post 16 funding from the Education Funding Agency (EFA)

- 8.1 The EFA will continue to fund schools directly for sixth form pupils using the national post 16 funding formula. The DSG settlement relates to pre 16 pupils, and the EFA will notify schools of their Post 16 allocations in March 2018. In 2017/18 schools received £9,500,000 in post 16 grants from the EFA. In 2017/18 all post 16 pupils, with the exception of Manor Green School, are in academy schools. The EFA will notify those schools of their grant allocation directly.

9 NATIONAL COPYRIGHT LICENSES

- 9.1 As in 2017/18, the DfE has agreed with the following agencies to purchase a single national licence for all state-funded schools in England. The list of licences managed in this way remains the same as in previous years.

- Christian Copyright Licensing International (CCLI);
- Copyright Licensing Agency (CLA);
- Education Recording Agency (ERA);
- Film bank Distributors Ltd. (for the PVSL);
- Mechanical Copyright Protection Society (MCPS);
- Motion Picture Licensing Company (MPLC);
- Newspaper Licensing Authority (NLA);
- Performing Rights Society (PRS);
- Phonographic Performance Limited (PPL);
- Schools Printed Music Licence (SPML).

- 9.2 The DfE will pay the cost of the licences to the agencies and will provide this as a service to LAs at a charge. LAs are allowed to hold a central budget for this,

funded from the Schools Block allocation. The cost to RBWM in 2018/19 will be £109,000, an increase of £11,000 on last year's budget mainly due to pupil number increases. This charge forms part of the costs to be included in the central block.

- 9.3 This arrangement means that schools do not need to negotiate individual licences nor pay separately for them.

This page is intentionally left blank